

Clerk's Report

| Item | Date | Min Ref | Action | By Whom | Further Action/ Update |
|-------------------------------|------------------|------------------------------|---|----------|---|
| Council Policies & Procedures | May-19 | 19/074 | To be updated over next few months | Clerk | Ongoing [Financial Regs & Standing Orders updated] |
| Playing Field – Waste Bin | May-19 | 19/089 (i) | Move behind The Forge further from the fence | DB | |
| PF – Planting around Village | May-19 | 19/090 | Cllr Guy to check progress | MG | [Jul mtg - Ongoing] |
| VAS Speed Signs | Jul-19 | 19/120.2iii(a) | List of rotatable locations to be sent to ECC so they can undertake feasibility study | Clerk | Update: Seeking advice from other PC's via EALC bulletin |
| Parking on pavements | Jul-19 | 19/120.2iii(b) | Arrange meeting with Greenfield re. Sarcel parking. Bin by swing to be moved to by the Church. Inform BDC once done | Clerk | Response dated 22/7/19 -new contact Stephen Pettit |
| Dog Bins | Jul-19 | 19/120.2vii(c) | | DB/Clerk | |
| Village Gates | Jul-19 | 19/120.2vii(c) | In need of maintenance - suggested working party | All | Jan 2020 - Funding for painting put in 20/21 budget |
| Village Groups | Jul-19 | 19/120.2ix | Next group meeting to be arranged | Clerk | |
| BT Works | Sep-19 Oct-19 | 19/127iii & 19/148v(d) | Ask ECC Highways if they have imposed penalty on contractor due to delay in and if trench infilled with stone as is req'd | Clerk | Email sent to permits dept. Dec19 Update: Rep seen surveying site on road |
| 30mph Signage | Sep-19 | 19/134.2ii(a) | Research type/cost of suitable signs | MH | Suggestions sent to Cllrs |
| Bench Seat | Sep-19 Oct-19 | 19/134.2v(c) 19/148.1v(b) | Look into possibility/cost of repair | DB | |
| Village Green Bollards | Oct-19 Jan-20 | 19/161.3i & 20/008.4i | Cllr Hughes & Poulton to continue to look into alternatives | MH/JP | UPDATE: Quotes to be presented at Feb mtg |
| Playground - Slide | Oct-19 | 19/148.1iv(6) | Slats need replacing | DB/MH | |
| Village of the Year | Oct-19 | 19/150 | Research cost of plaque for village | DB/Clerk | |
| Document Archive | Nov-19 | 19/161.1iii | Look at historical PC documents at Village Hall and decide disposal/archive arrangements | DB/HW | |
| Playground Signage | Nov-19 | 19/161.3ii | Final draft approved - order and install sign - NB: this is via a BDC grant | DB/Clerk | |
| Bridge Barriers | Dec-19 | 172.1i | Reflective Strips - check colour then install | MH/DB | |
| Gladwish Land | Dec-19 | 176.4 | Caravan - Write to BDC requesting action be taken | Clerk | Email sent 30/12 [NB: Natalie on leave til 6/01] UPDATE: Resident reported that caravan gone |
| Village Green Tree | Dec-19 | 178.1 | Contact Stisted Hall re donation (bench) | Clerk | Email sent to Carl Hewitt 3/1/2020 |
| Tree on Field | Dec-19 | 178.3 | Apply for permission from BDC as within conservation area | Clerk | Application form submitted |

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| Street Lights | Jan-20 | 20/004i | Three lights not working - report | Clerk | Reported 13/01/2020 |
| China Bridge | Jan-20 | 20/004.2i | Broken Fence & Stile - research landowner so work and/or removal can be organised | MH | Meeting with Golf Club arranged to remove |
| | | | Ownership of Bridge - Research | Clerk | |
| Clerks Report | Jan-20 | 20/006 | Review all outstanding items at February meeting | Clerk | |
| BDC Corporate Strategy | Jan-20 | 20/007.3 | CLRs to forward any comments by 17/01/20 | All | (20/01/2020 - no comments received) |
| Gladwish Land | Jan-20 | 20/007.4 | Report dumping of tyres in ditch to BDC | Clerk | Reported online by Bob Powers 13/01/2020 |
| Newsletter | Jan-20 | 20/008.1i | Draft to be produced for publication end Jan | Clerk/DW | Draft sent to DW 19/01/2020 |
| Street Sign for 1-12 Sarcel | Jan-20 | 20/008.2i | Contact CLr Mitchell for help re new street sign | Clerk | |
| Blocked Street Gullies | Jan-20 | 20/008.2ii | Resident (Phil Fisher) offered to mark gullies on map if we can provide an A3 village version | Clerk | |
| NHP Questionnaire | Jan-20 | 20/008.3i | Housing Needs Questionnaire to be issued with January newsletter | MH | |
| Street Lighting | Jan-20 | 20/008.5i | Feasibility Study to be undertaken | ND | |
| Highway Repair | Jan-20 | 20/008.5ii | Request BDC investigate highway repair following water main burst by Anglian Water | Clerk | |
| Precept 2020-21 | Jan-20 | 20/010.3 | Return signed Precept form to BDC | Clerk | |
| Electricity Supply | Jan-20 | 20/010.4 | Move contract from E.ON to Opus | Clerk | |