

**Stisted Parish Council**  
**Minutes of the Parish Council Meeting**  
**held on Wednesday 5<sup>th</sup> January 2022 at 7.30pm**

**Present:** Councillor Dave Burge – Chairman  
Councillor Neil Denley – Vice Chairman  
Councillor Mark Hughes  
Councillor Philip Fisher  
Councillor Helen Remfry  
Councillor Hayley Waine

**In attendance:** Mrs. Melanie Whiteside – Clerk  
County Councillor Paul Thorogood  
Footpaths Officer Bob Powers  
Three members of the public

**21/111 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Willingham.

**21/112 DECLARATIONS OF INTEREST**

None.

**21/113 PUBLIC PARTICIPATION SESSION**

The following items were raised by members of the public:

- Land opposite Brooks Farm – Report of lorries slowing down passing the site – possible fly tipping? [*The Chair reported this is being dealt with by BDC but agreed to chase for an update.*]
- Village Archives – Thanks were expressed for the £200 grant.
- Gigaclear Works – A number of junction boxes outside properties are now missing or broken. Pipes have also been laid in ditches which could be vulnerable to being dug up by farmers.
- Rectory Road Development – There has been some damaged to the verges. It was agreed to send notification to the developer.

**113.1 County & District Councillor Reports**

- i. County Councillor Thorogood reported on the following issues:
  - Schemes submitted via the Local Highways Panel application route have now been approved for inclusion onto the Schedule of Works.
  - A120 Routes – Landowners have been contacted by National Highways. Following the previous consultation ECC have a preferred route and this have not changed.
  - Water Lane Passing Points – Councillor raised the issue of the road edge crumbling due to increased traffic and requested that the verge be repaired rather than the road being widened.
- ii. District Councillors Unsworth and Walsh were absent from the meeting but had sent a report via County Cllr Thorogood on the following:
  - BDC Local Plan (Section 2) Consultation – Routine modifications – deadline for comments 24 January.
  - Safer Walking Route to A120 – Has been raised with the Local Highways Panel.
  - Hedges on Water Lane – Affecting visibility – these have now been cut.
  - Speeding on Kings Lane – This is a designated 60mph road but a request has been made to ECC to paint 30mph roundels on each entrance into the village.

- Councillor Community Grants – There are still some funds available to support local groups.
- Incinerator Update – Developer is looking for a change in Condition 66 – this will go to BDC Committee at the end of January.

### 113.2 Parish Paths / P3

Footpaths' Officer Robert Powers reported that some of the bridleways in the parish are heavily flooded and should be used with care. Footpath 31 has been cleared, as has the Footpath to Folly Green, however a couple of the bridge repairs are still outstanding.

### 1013.3 Village Hall Report

Mr. Hughes reported there has been no change to the regulations for use of the Hall.

### 21/114 PREVIOUS MEETING MINUTES

It was **RESOLVED** that the minutes of the Parish Council Meeting held on 1<sup>st</sup> December were a correct record and these were subsequently signed by the Chairman.

### 21/115 CLERK'S REPORT & PROJECTS LIST UPDATE

The Clerk's Report and Projects List were noted.

### 21/116 FINANCE

#### 116.1 Bank Reconciliation

The Clerk/RFO presented the bank reconciliation report to the end of December.

#### 116.2 Budget Review

The 2021/22 budget review to the end of December was received and noted.

#### 116.3 Payments

It was **RESOLVED** to approve the payments as per the schedule.

#### 106.4 2022/2023 Budget

Further to discussion at the December meeting and presentation of updated figures, it was Proposed Cllr Denley, Seconded Cllr Hughes and unanimously **RESOLVED** to approve the 2022/23 budget of £15,707.00 with a Precept of £15,134.00. [This equates to a Band D increase of 5% - equivalent to £0.21 per month].

### 21/117 PLANNING MATTERS

#### 117.1 Planning Applications

- 21/03466/VAR – North Lodge, Kings Lane – Variation of Condition 4 (Usage Restrictions) of approved application 21/01695/HH granted 18/11/2021 for: Conversion of existing double garage into a 1 bedroomed annexe. Variation would allow for: Use of annexe as a holiday let. Agreed to response: No comment so long as sufficient off street parking is available.
- Braintree District Local Plan Section 2 Consultation – Clerk to forward comments received from Cllr Willingham for agreement prior to submission.

#### 117.2 Planning Results

- 21/02369/REM – Land North of 63 Rectory Road - Application for the approval of reserved matters (in respect of layout, scale, appearance and landscaping) pursuant to outline planning permission 18/01665/OUT granted 08.08.2019 (Allowed on appeal) for Outline Application with all matters reserved, with the exception of access for the erection of 3 Dwellings - Application GRANTED.

### 21/118 SUB-COMMITTEE & WORKING GROUPS UPDATE

#### 118.1 Community Safety & Engagement

- Queen's Platinum Jubilee Weekend (2-5 June 2022) – No response from Facebook post asking for volunteers. It was agreed to still go ahead with the 'Big Lunch'. It was agreed to liaise with the Church who are planning an event.

**118.2 Parking**

- i. School parking – Cllr Willingham sent an update that this will proceed now the school is back from the Christmas break.

**118.3 Recreational Activities**

- i. Playing Field – Monthly inspection reported noted.
- ii. Pathway to Playing Field Facilities – Cllr Fisher presented an estimate for the installation of a two footpaths: From Kings Lane to the Pavilion and from The Onley to the field (linking to each piece of play equipment) – £1,715.00.  
A discussion took place on whether a section was needed from the Pavilion to the Gate (by the Golf Course) and it agreed this was not necessary but to add a section from the play equipment to the picnic benches. The best time to undertake the work would be late spring. It was agreed to look into possible funding options (BDC/EALC) and check any insurance implications if this work was to be undertaken as a community project by the Parish Council.

**118.4 Street Maintenance**

- i. Rewilding Project – There had been no response to the Facebook post asking for suitable locations. It was agreed to issue again.
- ii. Street Lighting - Cllr Denley reported he is awaiting a response from the lighting maintenance contractor with a quote for installation of the two trial LED lamps.
- iii. Village Green Bollards – Cllr Hughes reported he has yet to receive delivery of the brackets. He presented a number of options for the purchase of replacement wooden bollards and trimmer guards. It was agreed to proceed with posts with a single recess totaling £55.73/post (inc guard and postcrete). Cllr Hughes will look at obtaining a price from the company that made and installed the original bollards. It was agreed to purchase a total of 66 bollards with funding from the ‘Projects’ budget.

**21/119 PUBLIC PARTICIPATION SESSION 2**

- Planting of tree whips and bulbs received from BDC – Councillors reported that these have recently been planted throughout the parish.
- Blocked Ditches – Councillors reported that the clearance of ditches is the responsibility of each landowner..

**21/120 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA**

Items requested for inclusion on the next agenda:

- Website Update
- Litter Pick Dates

**21/121 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on Wednesday, 2<sup>nd</sup> February 2022 at 7:30p.m. in the Village Hall.

**21/122 CLOSE OF MEETING**

The meeting closed at 20:50.