

**Stisted Parish Council
Minutes of the Parish Council Meeting
held on Wednesday 31st August 2022 at 7.30pm**

Present: Councillor Dave Burge – Chairman
Councillor Neil Denley
Councillor Philip Fisher
Councillor Helen Remfry
Councillor Hayley Waine
Councillor Dave Willingham

In attendance: Mrs. Melanie Whiteside – Clerk
Footpaths Officer Bob Powers
Two members of the public

54 APOLOGIES FOR ABSENCE

Apologies for absence received from Cllr Hughes.

55 DECLARATIONS OF INTEREST

Councillor Waine declared an interest should Stisted Lodge be discussed under Planning.

56 PUBLIC PARTICIPATION SESSION

The following items were raised by members of the public:

- Stisted Archive – Councillor Remfry gave an update on the archive.

56.1 County & District Councillor Reports

- i. County Councillor Thorogood was absent from the meeting.
- ii. District Councillors Walsh and Unsworth were absent from the meeting.

56.2 Parish Paths / P3

Footpaths' Officer Robert Powers reported that the list of outstanding works is being chased up with ECC and a blockage to FP31 has been reported.

56.3 Village Hall Report

No report as Cllr Hughes was absent from the meeting.

57 PREVIOUS MEETING MINUTES

It was **RESOLVED** that the minutes of the Parish Council Meeting held on 6th July 2022 were a correct record and these were subsequently signed by the Chairman.

58 MEETING ACTIONS REPORT & PROJECTS LIST UPDATE

The updated Actions Report and Projects List were noted.

59 PLANNING MATTERS

59.1 Planning Applications

- i. 22/01836/FUL – Land Opposite 1-4 Jenkins Farm Cottages Kings Lane – Erection of a 2 bedroom single-storey Agricultural Workers Dwelling - *Objection submitted to BDC 15/08/2022.*

59.2 Planning Results

- i. 22/01232/FUL - Land North of Brooks Farm Tumblers Green - Erection of log cabin to be used as temporary agricultural accommodation - **REFUSED.**
- ii. 21/00886/ELD - The Laurels 59 The Street - Application for Certificate of Lawfulness for existing development - Change of use of former playing field land of Stisted Primary School to residential garden – **GRANTED.**
- iii. 22/01536/HH - Stisted Lodge Rectory Road - Erection of garage/storage outbuilding with office space first floor – **GRANTED.**

- iv. 22/00918/FUL - The Leys Coggeshall Road - Two-storey side extension, single storey rear extension and remodelling to rear elevation of existing dwelling, erection of garage/cartlodge, erection of farm machinery and vehicle storage barn, demolition of outbuildings, with associated development and landscaping – GRANTED.

60 SUB-COMMITTEE & WORKING GROUPS UPDATE

60.1 Communication

- i. Climate Change – Cllr Remfry reported that the record breaking summer temperatures have started to focus the effort required to reduce people's carbon footprint. ECC are looking to help fund public engagement, including writing policies and developing a joint website of resources. It will be difficult to include climate change in the Neighbourhood Plan as it was not included in the original brief and would have a cost implication to be added at this stage – it was therefore decided not to at this point in the process.
[Written report attached to minutes]
Councillors agreed that the Parish Council is limited in what it can control and any changes would need the support of the village. It was agreed to put an article in the next newsletter highlighting small changes that can make a difference and seek volunteers to champion climate change within the village.
- ii. Newsletter – Items for the next issue: Streetlighting roll out / Climate Change / Parking / Gladwish Land update / Stisted Archives.
- iii. Website Accessibility – Cllr Willingham explained that to fully comply with the standards would place a disproportionate burden on the council financially. It was agreed to inform residents via the newsletter that the website had been reviewed and the layout improved and asking with anyone with accessibility issues to contact the Clerk.

60.2 Community Safety & Engagement

- i. Neighbourhood Plan – Quotations have been received and will now be reviewed prior to the submission of a grant application.
- ii. Litter Picks – It was agreed to postpone the litter pick advertised for the 10 September to 1 October (this is the same day as the Dust Cart will be in the village). Future dates agreed – 14 January, 15 April and 7 October 2023.
- iii. 20's Plenty – Cllr Willingham gave a report on a recent webinar attended, stating that there is huge support across the parishes in Essex for making 20mph the default speed in rural villages and built up areas. Councillors unanimously agreed to support 20mph being the default speed in Essex.

60.3 Parking

- i. Parking – The Traffic Regulation Order application was discussed – detailing the implementation of 'red line' parking restrictions around the village green and at least 10m past the junction with The Street, Rectory Road and Kings Lane. Some concerns were raised but it was felt that the Parish Council had completed due diligence by investigating complaints made by parishioners which had resulted in the suggested TRO by BDC. However, Stisted is an historic parish and there is a need to balance safety with the aesthetics of the village. It was agreed to respond with support for red lines within 10m of the junction boundaries but not around the village green.
The Clerk reported that the decision made by BDC will be passed to NEPP for presentation at their October meeting. Once approved, TROs are advertised for comments/objections, however there is no public consultation as such – BDC will not contact households directly.

60.4 Recreational Activities

- i. Playing Field – Monthly inspection for July noted.
- ii. Painting of Play Equipment – Updated quotation approved (£2,558.10). Clerk to request that refurbishment take place before November if possible.

- iii. Playing Field Aeration/Feed/Roll – Quotation from current grass cutting contractor approved (£1,697.10). Work will be undertaken late Sept/early Oct.

60.5 Street Maintenance

- i. Street Lighting – Awaiting confirmation from BDC that S106 funding can be used to purchase/install new LED lamps.
[Once work has been completed, a re-assessment will need to be undertaken by UK Power Networks who will supply a new certificate to allow for a charging structure update to be undertaken by the electricity supplier Opus]

61 FINANCE

61.1 Bank Reconciliation

The Clerk/RFO presented the bank reconciliation reports to the end of July and August.

62.2 Payments

It was **RESOLVED** to approve the payments as per the schedule.

62 PUBLIC PARTICIPATION SESSION 2

- Street Lights – Following a request, Cllr Denley reiterated the location of the lamps with the new LED lamps.

63 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA

- Village Hall – Discussion on the raising running costs and suggestion that PC pay for hall hire for meetings (HR).

64 NEXT PARISH COUNCIL MEETING

The next meeting of the Parish Council will be held on Wednesday, 5th October at 7:30p.m. in the Village Hall.

65 CLOSE OF MEETING

The meeting closed at 20:50.

Minute Reference 60.1 i - Update on Climate Change

Over the summer we have experienced record breaking temperatures of 40 degrees. Summers are hotter and drier and the risk of wildfires have increased causing residents in our community to fear for their homes. More than ever we need to step up efforts to reduce our carbon footprint and adapt.

At the last meeting the parish council decided to improve biodiversity and encourage more wildlife and wild flowers by leaving parts of the playing field uncut. Furthermore to independently look at developing more wildflower areas on the greens following the repeated success of Tumblers green.

Following the Essex Climate Change workshops a joint website of resources is being developed including how to develop a policy to reduce our carbon footprint. Essex County Council are interested in helping us financially to develop public engagement initiatives in climate change, however haven't yet provided details. The Parish Council intends to have a meeting with the school and church to discuss topics including climate change.

The Parish Council are required to develop a plan to reduce carbon footprint and to reach climate change targets by 2030. Dave and I have tried to shoe horn this into the neighbourhood plan but with difficulty as it was not in the original brief. Without wishing to delay the neighbourhood plan at its crucial stage, can an amendment to include climate change be added?

Can the Parish Council fund a bicycle rack to reduce the carbon footprint and encourage cycling to meetings?

Helen Remfry
31-8-22