

**Stisted Parish Council  
Minutes of the Parish Council Meeting  
held on Wednesday 6<sup>th</sup> July 2022 at 7.30pm**

**Present:** Councillor Dave Burge – Chairman  
Councillor Philip Fisher  
Councillor Mark Hughes  
Councillor Helen Remfry  
Councillor Dave Willingham

**In attendance:** Mrs. Melanie Whiteside – Clerk  
County Councillor Paul Thorogood  
District Councillor Tom Walsh  
Footpaths Officer Bob Powers  
Eight members of the public

**42 APOLOGIES FOR ABSENCE**

Apologies for absence received from Cllrs Denley and Waine.

**43 DECLARATIONS OF INTEREST**

None.

**44 PUBLIC PARTICIPATION SESSION**

The following items were raised by members of the public:

- Parking – Continues to be an issue throughout the parish. County Cllr Thorogood offered to write an article regarding considerate parking.
- Stisted Archive – A working group has been formed and is working well. A display focusing on artists is being planned for the autumn. A request was made for any materials that residents may have relating to previous campaigns in the parish – such as SAGE / A120 etc.
- Planning Application 22/01536/HH – An explanation of the plans were put forward by the applicant.

**44.1 County & District Councillor Reports**

- i. County Councillor Thorogood gave an update on the following:
  - BDC Local Plan – The modified plan will be presented to full council at the end of July. If adopted, there will then be a six week public consultation period.
  - A120 – ECC have concerns relating to the National Highways possible change to the preferred route and the impact this may have on local roads.
- ii. District Councillor Walsh reported on the following:
  - BDC Local Plan – The delay in adopting the plan (should have been in 2017) has seen a lot of development across the district.
  - Planning Enforcement Cases – Cllr Walsh has been approached by residents who have concerns over two sites within the parish. Councillors replied that the Parish Council is fully aware of these sites and have made representations to BDC.
  - Solar Panels – There has been an increase of applications for solar farms within the district and this has been raised at planning level to Committee.

**44.2 Parish Paths / P3**

Footpaths' Officer Robert Powers reported he has written to landowners relating to a continued blockage of the footpath.

**44.3 Village Hall Report**

Nothing to report.

#### 45 PREVIOUS MEETING MINUTES

It was **RESOLVED** that the minutes of the Parish Council Meeting held on 1<sup>st</sup> June 2022 were a correct record and these were subsequently signed by the Chairman.

#### 46 MEETING ACTIONS REPORT & PROJECTS LIST UPDATE

The updated Actions Report and Projects List were noted.

#### 47 PLANNING MATTERS

##### 47.1 Planning Applications

- i. 22/01536/HH – Stisted Lodge Rectory Road – Erection of garage/storage outbuilding with office space at first floor – No objections raised.
- ii. 22/01318/HH - Stone Cottage Rayne Hatch Lane - Erection of detached single-storey 2 bedroomed annexe, and erection of a two-storey rear extension to existing dwelling – No objections raised.
- iii. 22/01232/FUL - Land North of Brooks Farm Tumblers Green - Erection of log cabin to be used as temporary agricultural accommodation – A number of objections were raised and a letter will be sent to BDC detailing these.

##### 47.2 Planning Results

- i. 22/01183/TPOCON - 4 Brickwall Farm - Notice of intent to carry out works to trees in a Conservation Area - GRANTED.
- ii. 22/00764/VAR - Land off Rectory Road - Variation of Condition 2 (Approved Plans) – GRANTED.

##### 47.3 Gulls Meadow

Response received from BDC stating that the land is being used temporarily as a campsite and that the owner is fully aware of the 28-day limitation of this.

#### 48 SUB-COMMITTEE & WORKING GROUPS UPDATE

##### 48.1 Communication

- i. Climate Change – Cllr Remfry gave a verbal report on the two workshops she has recently attended. She has met with the Church to look at ways to work together and is looking to meet with other organisations within the parish.

##### 48.2 Community Safety & Engagement

- i. Neighbourhood Plan – Additional sections have been added to the framework, which has been issued out to Planning Consultants for quotations.
- ii. Litter Picks – The next litter pick has been organised for 10<sup>th</sup> September – this may need to be postponed if the verge cutting has not been completed by then by BDC. An annual schedule of dates to be agreed at the next meeting – possibly January, April and Sept/Oct.

##### 48.3 Parking

- i. Parking – Cllr Willingham reported that the Traffic Regulation Order application has been submitted online. Initial response is that any scheme agreed would likely be the installation of double red lines (no stopping at any time) but this process would include a period of public consultation.

##### 48.4 Recreational Activities

- i. Playing Field – Monthly inspection and annual RoSPA reports noted.
  - Repainting of Play Equipment/Pavilion – Cllr Fisher reported that the contractor awarded the contract at the last meeting is unable to undertake the work until next year. An additional quote had been received but was over £1,200 more. It was agreed to ask if there is any movement on this quote and to also try to seek alternative contractors.
  - Grass Seed – Unfortunately, due to the hot weather, the seed has not grown and will need re-planting.
  - Purchase of Fertilizer – Quotation received from grass cutting contractor. It was agreed to ask their advice on the best time of year for this to be done.

- ii. Section 106 Funding – The Clerk gave an update of funding available and criteria for applications. It was agreed to look at using this for the replacement of LED lamps in the street lights.

#### **48.5 Street Maintenance**

- i. Street Lighting – Written report from Cllr Denley noted and actions for full roll-out agreed.

### **49 FINANCE**

#### **49.1 Bank Reconciliation**

The Clerk/RFO presented the bank reconciliation report to the end of June.

#### **49.2 Payments**

It was **RESOLVED** to approve the payments as per the schedule, including the payment of one additional invoice received after the publication of the schedule.

#### **49.3 Effectiveness of Internal Audit Systems**

With no changes to the report, it was **RESOLVED** to accept and approve it for signing by the Chairman.

#### **49.4 Budget Review**

The budget review for the period April-June was noted.

### **50 PUBLIC PARTICIPATION SESSION 2**

- Wildlife Warden – Would any resident(s) be interested in volunteering as a Wildlife Warden to work with the Parish Council.
- Dog Show in Playing Field – The Parish Council could not offer agreement to this request as the village is not set up for such a large event.

### **51 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA**

- Willow Plantation - Communication received from J.S.Wright & Sons Ltd reiterating that there is no public Right of Way through Willow Plantation and signs stating as such are being removed by the general public. Clerk to publish this information in the newsletter.

### **52 NEXT PARISH COUNCIL MEETING**

**DATE CHANGE** - The next meeting of the Parish Council will be held on Wednesday, 31<sup>st</sup> August at 7:30p.m. in the Village Hall.

### **53 CLOSE OF MEETING**

The meeting closed at 21:10.