



# STISTED PARISH COUNCIL

6 Covenbrook Cottages  
Kings Lane  
Stisted  
Braintree  
Essex CM77 8AJ  
☎ 07877 817276

Chair: Councillor Mark Hughes  
Clerk: Ruth Jubb  
stistedparishcouncil@yahoo.co.uk  
www.stisted-pc.co.uk

**Councillors:** You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 1st November 2023** at **7:30pm** in the **Montefiore Institute** for the purpose of transacting the following business.

Ruth Jubb  
Clerk to the Council

Members of the public and press are welcome to attend.

## AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
23-24 / 80	Chair	<b>APOLOGIES FOR ABSENCE</b> Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
23-24 / 81	Chair	<b>DECLARATION OF INTERESTS</b> To declare any disclosable pecuniary, pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). <b>All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.</b>	ACTION
23-24 / 82	Chair	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</b> The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. <b>At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.</b>	INFORMATION
	82.1	<b>County &amp; District Councillors</b> i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council	INFORMATION
	82.2	<b>Parish Paths / P3</b> To receive a verbal report from the Footpaths' Officer Robert Powers	
	82.3	<b>Village Hall Report inc. Stisted Archives</b> To receive a verbal report on the Village Hall and Stisted Archive.	
	82.4	<b>Community Shop – Report</b> To receive verbal report on the community shop and discuss	
23-24 / 83	ALL	<b>PREVIOUS MEETING RESOLUTION:</b> To approve the minutes of the meeting held 4th October 2023.	RESOLUTION
23-24 / 84	Clerk	<b>MEETING ACTIONS REPORT</b> To receive the Report on actions undertaken since the last meeting and note actions still outstanding.	INFORMATION
23-24 / 85	All	<b>PLANNING MATTERS</b>	
	85.1	<b>Planning Applications</b> To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting. i. 23/02396/TPOCON - Hall Farm, The Street, Stisted ii. 23/02422/TPOCON - Seven Winds, 12 The Street, Stisted iii. 23/02415/FUL - Boultwoods Farm, Rayne Hatch Lane, Stisted	ACTION
	85.2	<b>Planning Results</b> i. None	INFORMATION

## STISTED PARISH COUNCIL- Agenda November 2023

23-24 / 86	Clerk	<b>FINANCE</b>  <b>86.1 Bank Reconciliation</b> To receive Bank Reconciliation to end September. <b>86.2 Payments</b> To approve payments as per schedule. <b>86.3 Section 106 Funding</b> To update on the delivery of the Coronation Benches. And the funding part	INFORMATION
23-24 / 87		<b>COMMUNITY, RECREATION &amp; MAINTENANCE</b>  <b>87.1 Working Group - Neighbourhood Plan</b> AR To receive an update on any recent actions. <b>87.2 Working Group - Climate and Nature for Stisted (CANS)</b> To receive verbal report. <b>87.3 Playing Field and Fencing by Swing</b> BP To note the monthly inspection report and discuss the equipment. Football Foundation <b>87.4 Sub-Committees</b> To re-evaluate the roles among the Councillors. <b>87.5 Parish Council Website</b> To discuss the Stisted Website (Content, update of current, new site) <b>87.6 Dog Bins</b> To discuss if it is possible to get new bins or to move previous bins. <b>87.7 Affordable housing</b> To receive an update following meet of 27 October <b>87.8 Parish Newsletter</b> To discuss the Parish Newsletter. <b>87.9 Grass Cutting Contract</b> To discuss reviewing the grass cutting contract and going out to tender. <b>87.10 Update required</b> <b>Tree Guards / Litter Pick &amp; Dust Cart dates</b> <b>87.11</b> To receive update and agree dates to publish <b>RCCE PC Membership</b> <b>87.12</b> To agree to renew the membership or cancel. <b>Stisted Garden Trophy</b> To discuss the award and way forward <b>87.13 Fibre Broadband</b> Discuss issues raised and proposals <b>87.14 Rural England Prosperity Funding</b> To discuss funding application as per papers circulated	INFO/ACTION
23-24 / 88	Chairman	<b>PUBLIC PARTICIPATION SESSION 2</b>	INFORMATION
23-24 / 89	All	<b>INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA</b>	
23-24 / 90	All	<b>MOTION TO EXCLUDE PUBLIC FROM THE MEETING</b> Motion: Members of the public will be requested to leave the meeting to allow Councillors to discuss matters related to employment.	INFO/ACTION
23-24 / 91	All	<b>Any Closed items required</b>	
23-24 / 92	All	<b>NEXT PARISH COUNCIL MEETING</b> The next meeting of the Parish Council will be held on Wednesday, 6th December at 7:30p.m. in the <b>Montefiore Institute</b> . Items for inclusion on the agenda to be sent to the Parish Clerk no later than 12 noon on Friday 24th November 2023.	
	All	<b>CLOSE OF MEETING</b>	