



STISTED PARISH COUNCIL

Covenbrook Cottages
Kings Lane
Stisted
Braintree
Essex CM77 8AJ
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Chair: Councillor Mark Hughes
Clerk: Ruth Jubb
stistedparishcouncil@yahoo.co.uk
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Councillors: You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 7th February 2024** at **7:30pm** in the **Village Hall, Stisted** for the purpose of transacting the following business.

Ruth Jubb
Clerk to the Council

Members of the press and public are welcome to attend

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
23-24 / 119	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
23-24 / 120	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.	ACTION
23-24 / 121	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
	121.1	County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council	INFORMATION
	121.2	Parish Paths / P3 To receive a verbal report from the Footpaths' Officer Robert Powers	
	121.3	Village Hall Report inc. Stisted Archives To receive a verbal report on the Village Hall and Stisted Archive.	
	121.4	Community Shop – Report To receive verbal report on the community shop and discuss	
23-24 / 122	ALL	PREVIOUS MEETING RESOLUTION: To approve the minutes of the meeting held 3rd January 2024.	RESOLUTION
23-24 / 123	Clerk	MEETING ACTIONS REPORT To receive the Report on actions undertaken since last meeting and note outstanding actions. (include updates on grant payment, wayleave, electricity plan, emergency plan, progress on village signage etc)	INFORMATION
23-24/ 124	All	PLANNING MATTERS	
	124.1	Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting. <ul style="list-style-type: none"> 24/00078/FUL Change of use - part ground floor - residential to commercial (wellness studio) Old Post Office The Street Stisted Essex CM77 8AW 	ACTION
	124.2	Recent Planning Results / Pending <ol style="list-style-type: none"> 23/03044/TPOCON Tree works 37 the Street – Pending Consideration 23/02761/TPOCON Old Post Office, The Street, Stisted – To remove or prune a Yew Tree APPLICATION GRANTED 23/02868/HH Old Post Office – Removal of front walls and proposed side gate Pending Consideration 23/02837/FUL Golf Course Single Storey extn. – GRANTED 	INFORMATION

STISTED PARISH COUNCIL- Agenda February 2024

		v. 23/02415/FUL Boulwoods conversion 2 redundant barns to residential – Pending Decision	
23-24 / 125	CLERK	FINANCE 125.1 Bank Reconciliation To receive Bank Reconciliation to mid-January (Wayleave received). 125.2 Payments To approve payments as per schedule.	INFORMATION & Resolutions
23-24/ 126		COMMUNITY, RECREATION & MAINTENANCE 126.1 Neighbourhood Plan To receive an update 126.2 Working Group - Climate and Nature for Stisted (CANS) To receive verbal report 126.3 Playing Field and Fencing by Swing Note inspection report, progress for equipment / repairs & quotes 126.4 Football Foundation To receive update on progress 126.5 Grass Cutting Contract To vote on tender for grass cutting contract following email proposals 126.6 Rural England Prosperity Funding To discuss progress towards quotes for funding application 126.7 Street clean and dust cart Discuss activities to manage “dust cart day” 126.8 Discuss Newsletter and Parish magazine inc a working group To agree dates / contributors for Newsletter 126.9 ANNUAL PARISH ASSEMBLY Discuss and agree preparations, timings and location 126.10 Church Bells Discuss publicity for volunteers to ring church bells 126.11 Gulls Meadow Discuss any outstanding planning and current developments on the site 126.12 Street Lights Update re cost of contract & proposals to dim lights later in night 126.13 GladWish – general update 126.14 Speed Control in the Village – receive suggestions 126.15 Proposals for Autumn Exhibition – discuss proposals by HH	INFO/ACTION A Routledge for Neighbourhood plan committee INFORMATION INFO & ACTION INFORMATION ACTION ACTION ACTION ACTION INFORMATION INFORMATION INFORMATION INFORMATION ACTION
23-24 / 127	Chairman	PUBLIC PARTICIPATION SESSION 2	INFORMATION
23-24 / 128	All	INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA (inc feedback on mineral plan)	
23-24 / 129	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be held on Wednesday, 7 th March at 7:30p.m. in the Montefiore Institute . Items for inclusion on the agenda to be sent to the Parish Clerk no later than 12 noon on Tuesday 27 th February 2024.	
	All	CLOSE OF MEETING	