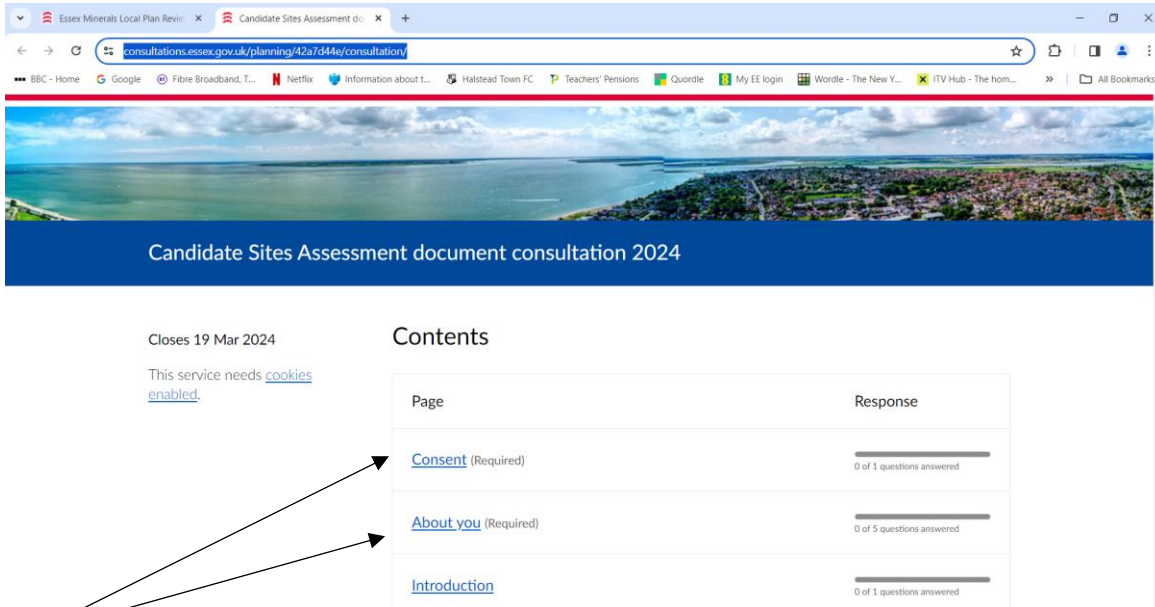


# How to send your comments via On- Line portal

**MEGA TIP: Write your comments on a Word document first and then you can copy and paste them onto the portal**

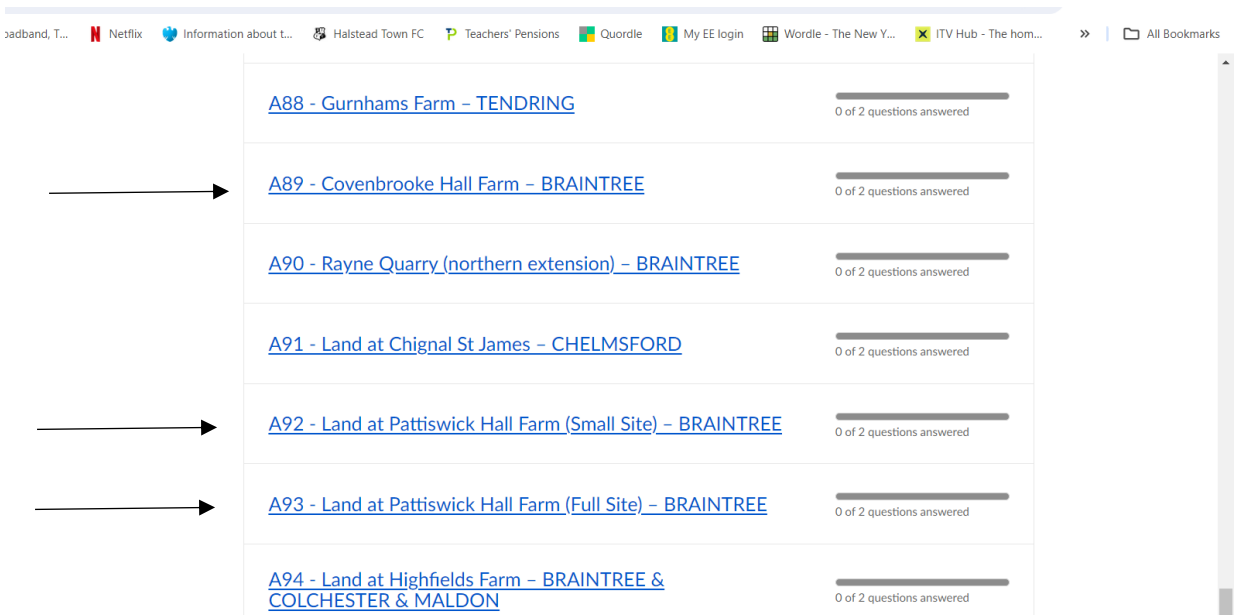
**You can only enter comments one site at a time.**

<https://consultations.essex.gov.uk/planning/42a7d44e/consultation/>

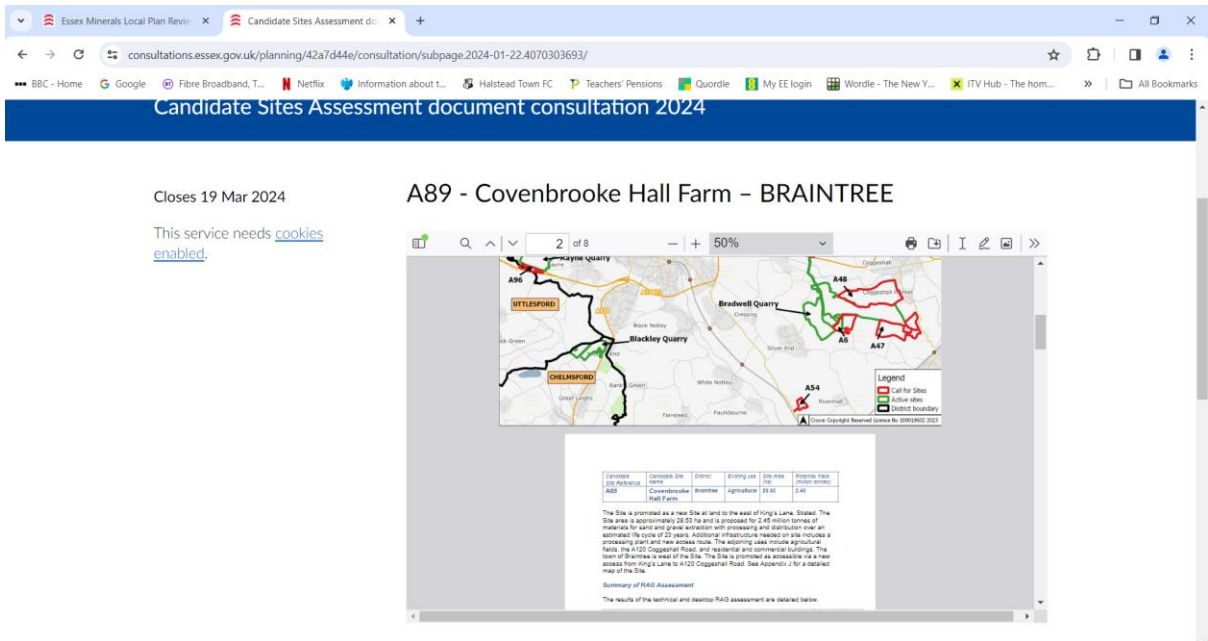


**You must complete these two sections**

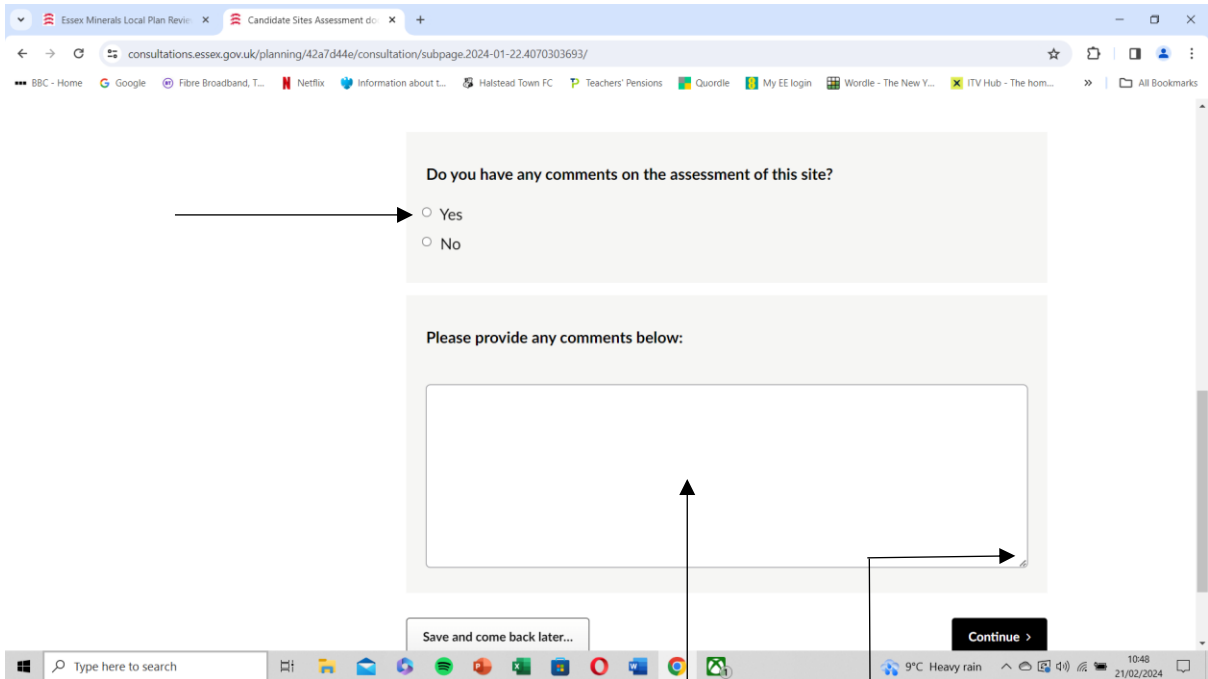
**Once completed, scroll down until you reach the 3 sites**



**Click on the links for the sites**



The first box you see contains the assessment and maps which you can scroll through



Scroll down main page until you see this box.

Click 'Yes'

You can now copy and paste in your comments into the box

There is a 'Drag' tab to expand size of the box to enable you to review your comments

Bottom left button allows you to save and make changes later.

'Continue' button takes you back to the site list and enter comments for other two sites