



STISTED PARISH COUNCIL

Covenbrook Cottages
Kings Lane
Stisted
Braintree
Essex CM77 8AJ
☎ 07877 817276

Chair: Councillor Mark Hughes
Clerk: Ruth Jubb
stistedparishcouncil@yahoo.co.uk
www.stisted-pc.co.uk

Councillors: You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 6th March 2024** at **7:30pm** in the **Montefiore, Stisted** for the purpose of transacting the following business.

Ruth Jubb
Clerk to the Council

Members of the press and public are welcome to attend

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
23/24 130	Chair	Election of Officials	Officials Elected
23-24 / 131	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
23-24 / 132	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.	ACTION
23-24 / 133	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
		133.1 County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council	INFORMATION
		133.2 Parish Paths / P3 To receive a verbal report from the Footpaths' Officer Robert Powers	
		133.3 Village Hall Report inc. Stisted Archives To receive a verbal report on the Village Hall and Stisted Archive.	
		133.4 Community Shop – Report To receive verbal report on the community shop and discuss	
23-24 / 134	ALL	PREVIOUS MEETING RESOLUTION: To approve the minutes of the meeting held 7 th February 2024.	RESOLUTION
23-24 / 135	Clerk	MEETING ACTIONS REPORT To receive the Report on actions undertaken since last meeting and note outstanding actions	INFORMATION
23-24 / 136	All	PLANNING MATTERS 136.1 Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting. i. 24/00338/TPOCON - The Old Rectory, Water Lane, Stisted Notice of intent to carry out works to trees in a Conservation Area – passed to Tree Warden (Maple tree and Ash Tree): ii. 24/00139/TPOCON 57 The Street Stisted Essex CM77 8AN tree works passed to Tree Warden	ACTION

STISTED PARISH COUNCIL- Agenda March 2024

		iii. 24/00292/TPOCON Gardeners Cottage The Street Stisted Essex CM77 8AH remove 5 conifers passed to Tree Warden	
	136.2	Recent Planning Results / Pending iv. 24/00078/FUL Change of use - part ground floor - residential to commercial (wellness studio) Old Post Office The Street Stisted Essex CM77 8AW Determination due 12 March v. 23/02868/HH Old Post Office – Removal of front walls and proposed side gate Application Refused 8 Feb vi. 23/02415/FUL Boultwoods conversion 2 redundant barns to residential – Pending Decision vii. 23/02143/FUL 133 Coggeshall Road Conversion of existing annexe, garage and cart lodge to a 1 x 3-bedroom dwelling. Granted 8 Feb	INFORMATION
23-24 / 137	CLERK	FINANCE 137.1 Bank Reconciliation To receive Bank Reconciliation to mid-February 137.2 Payments To approve payments as per schedule. 137.3 Notification that external Audit likely based on expenses	INFORMATION & Resolutions
23-24/ 138		COMMUNITY, RECREATION & MAINTENANCE	INFO/ACTION
	138.1	Neighbourhood Plan To receive an update	A Routledge
	139.2	Update on SAGE 2024 and Gravel Quarries (including feedback from meetings with other parties) - To receive updates - To discuss / approve Parish Council Comments for Portal - To agree any next steps	INFO/ACTION
	139.3	Working Group - Climate and Nature for Stisted (CANS) To receive verbal report	INFORMATION
	139.4	Playing Field and Fencing by Swing Note inspection report, progress for equipment / repairs & quotes	INFO & ACTION
	139.5	Football Foundation To receive update on progress	INFORMATION
	139.6	George IV Coronation Bench outside Montefiore To discuss – R Powers	ACTION
	139.7	Onley Bollards To update on position	ACTION
	139.8	Speed Control in the Village Carried from last month – to discuss	ACTION
	139.9	Litterpick To discuss timings and support required. Agree areas to be covered	INFORMATION
	139.10	Emergency Plan – final updates required	ACTION
	139.11	Update Regarding Disruptive Behaviour at Council Meetings in News	INFORMATION
23-24/139	Chairman	PUBLIC PARTICIPATION SESSION 2	INFORMATION
23-24/140	All	INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA	
23-24/141		CLOSED ITEMS and MOTION TO EXCLUDE THE PUBLIC	
23-24/142	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be on Wednesday, 3rd April at 7:30p.m. in the Montefiore Institute . Items for inclusion on agenda to be sent to Parish Clerk by 12 noon on Tuesday 26th March 2024.	

STISTED PARISH COUNCIL- Agenda March 2024

23- 24/143	AII	CLOSE OF MEETING	
---------------	-----	------------------	--